Example of Good LSA Annual Review Comments

Example of acceptable and unacceptable LSA Annual Review Comments in red and suggested comments in green:

The learner has settled in well and they are attentive in class, requiring light touch support only. Mainly providing confidence and reassurance that they are completing the set tasks to an adequate standard. The learner’s written work is of an excellent standard and this demonstrates that their understanding is good.

The learner’s practical work has improved greatly after a tentative start initially. This learner required regular reassurance and practical demonstrations of safe practices, as well as being provided with additional opportunities to practice their practical skills. These areas of support have resulted in significant development in the learner’s practical abilities.

This learner does lack confidence socially and they are observed to be socially vulnerable at times. Therefore, they have required a greater level of support during unstructured times of the day, providing prompting to initiate conversation with their peers and encouragement to involve themselves in the social interactions that take part within their group.

Learner refused to engage with written work at all. I try to involve them but they point blank refuse. I have tried a number of times to at least ascertain what work has been done or not done, but the learner just isn’t very interested.

Learner experiences great difficulty in positively engaging in written tasks and requires patience and understanding to support them in overcoming this barrier to their learning. I have also explained to the learner on several occasions the importance of completing written work task so that they are then able to successfully pass their course at the end of the academic year.

It is not clear how much homework has been completed, if any. I have mentioned that they need to complete this, but the student doesn’t seem to be bothered or care very much.

It is at times difficult to get an accurate overview of the amount of homework that has been completed as the learner is often reluctant to discuss this or share with staff what work is ready to be submitted. Supportive conversations have been held with the student to try and resolve this ongoing issue with the learner.

I feel that the student lacks interest in the coursework and only wants to do practicals. I have tried to put a positive spin on this and tell them that their behavior is unacceptable. However, this has had little effect on the student concerned. I have also tried to speak to the student about their future and explained that it is entirely in their hands. However, this also has had little impact in improving their motivation to succeed.

At times the learner presents as though the course that they are studying is not something that they would like to take forward as a future career. Supportive conversations have been held with the student to try and resolve this ongoing issue and to ascertain what they would like to do in the future.

To be honest, I am not sure that I have helped this student much this year in terms of understanding social rules as he hides behind a grumpy exterior to protect himself from the consequences of some of his behaviour.

Due to the learner experiencing significant difficulty in engaging with the support that is available to them, it is then difficult to be able to accurately assess the level of impact that the support provided is having on the progress of the learner.

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| Support Strategies used |
| I checked on the learners understanding |
| I provided clarification |
| I made a check list for the learner to follow and tick as they go along |
| I encouraged and reassured the learner |
| I advised the learner to take time out when feeling overwhelmed |
| I reminded the learner to sit at the front to avoid distraction |
| I encouraged the learner to focus for 10 minutes before asking for help |
| I re-explained the task for ease of understanding |
| I took notes for the learner to reduce copying from the board |
| I provided a writing frame |
| I demonstrated how to lift safely without risk |
| I spoke to the learner regarding any barriers to their engagement on the course |
| I provided the learner with a colored overlay |
| I reminded the learner to use Claro Read and speech to text software available on Word |
| I supported them with their personal organization and being ready for learning |